SAFE Secretariat

Earth Observation Research Center,

Space Technology Directorate I,

Japan Aerospace Exploration Agency

Japan.

Confirmation of the institutional support for the SAFE Prototype approved by APRSAF on “[Your Project title] “ during the period 2016 December to 2018 December (For Two years).

On behalf of [Your organization] I hereby confirm the participation of [Your organization] in the SAFE prototype proposal submitted on “[Your Project title]” for a period of two years starting from 2016 December if the prototype submitted by [Your organization] is approved by the SAFE Secretariat.

If our proposal is accepted and approved, [Your organization] will make available necessary resources on the basis of best effort for the implementation of the prototype. Specifically, [Your organization] will assist in following activities;

1. Implementation of the prototype as an activity of [Your organization]
2. Communicate with stakeholders sharing information and deliver outcome through a stakeholder meeting
3. Attend SAFE Workshop conducted twice annually to provide the progress and share the outcome with SAFE participants
4. Promote the end results locally where possible

In an event of successful approval of our prototype proposal, I expect SAFE Secretariat for providing necessary technical support, technical training, satellite data and financial support where possible for implementing the prototype.

Sincerely,

[NAME]

[JOB title]

[Organization full name]